

This document will install WINFax into your Word for Windows version 2.0 menus. Before you continue, make sure you have the Field Codes item turned off in the View Menu.

To install WINFax into Word for Windows, **double-click** the button below that matches the COM port through which your modem is connected. Be sure to click on the word **Install**. Then, when the dialog box displays, click on **OK**. For example, if your modem is connected through COM4, **double-click** on **Install WinFax on com 4**.

To install this feature permanently into Word for Windows, be sure to click "Yes" when you see the message "Save global glossary and command changes?" If you select "No," you'll only be able to use WINFax during the current Word for Windows session.

Install

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These buttons will create a **Fax Print** item in the File menu. When you want to fax a Word for Windows document, just open the document, pull down the File menu, and select **Fax Print**. WINFax will automatically fax your document.

IMPORTANT

1. Select only one of the buttons above.

2. If the text in the above install buttons reads 'ERROR!' , you can correct the problem as follows:

1. Click on the button.
2. Adjust the button's font and point size until it displays text..